



Assistant Site Superintendent

Mike Geric Construction

We are a family-owned, local developer, that uses a hands-on approach to develop projects that contribute to our communities. We are invested in the community we call home and have nurtured relationships with our neighbors, our customers and the people who work with us to build quality homes again and again. Thoughtful and responsible planning, design and construction go into everything we do so every home we build is one that we would want to call home ourselves.

Project Details:

- Location: Sidney, BC
- Residential 4 Storey – 36 units
- 1 level of underground

Overview

As an **Assistant Superintendent** you will support the Superintendent and Project Manager in managing the day-to-day activities of a multi-family residential project. The ideal candidate should have experience in construction management, strong organizational skills, and the ability to work effectively in a team environment. This is a full-time position on a construction site, and the Assistant Site Superintendent will be responsible for coordinating and overseeing subcontractors and ensuring that the project is completed on time and within budget.

Key Responsibilities:

- Support the Site-Superintendent in managing the day-to-day construction activities of a multi-family residential project.
- Coordinate and oversee subcontractors work to ensure work is completed on time and in compliance with plans and specifications.
- Ensure compliance with safety protocols and regulations and maintain a safe and clean construction site. (In compliance work WorksafeBC).
- Maintain and drive the construction schedule: Advise the Superintendent and Project Manager of potential problems, work interferences, and schedule difficulties and assist in resolving these problems.
- Plan and implement manpower levels and material quantities and ensures proper equipment and trades are available as required.
- Supervise employees and subcontractors to achieve all required project deliverables.

T: 250.590.3666 // **F:** 250.590.3606

E: info@gericconstruction.com // www.gericconstruction.com
4520 West Saanich Road // Victoria // BC V8Z 3G4



- Review and interpret project plans, specifications, and other technical documents as needed.
- Manage project documentation, including daily logs, submittals, RFI's.
- Project reporting that accurately tracks site progress, events, inspections, and other relevant information.
- Communicating with Construction Managers and architects/engineers in connection with field issues. Investigating and assist in resolving such issues.

Qualifications & Requirements:

- Minimum 3 years construction experience in a similar role.
- Strong organizational and time management skills.
- Excellent communication and interpersonal skills
- Ability to read and interpret project plans and specifications.
- Knowledge of construction safety protocols and regulations.
- Proficiency in Microsoft Office and construction software.
- Ability to work effectively in a team environment.
- Valid drivers license and reliable transportation.

Compensation & Benefits

- Competitive Salary
- Extended Health Benefits
- Social Events
- Opportunity for career advancement within our organization.

If interested, apply to tony@gericconstruction.com