



## **MGC COVID-19 SAFETY PLAN**

*Last Updated: January 7<sup>th</sup>, 2022*

Until further notice, the Mike Geric Construction office, Presentation Centers, and associated job sites will comply to the following COVID-19 Safety Plan. We have established this safety plan to ensure physical distancing is maintained and our employee safety is utmost important.

- 1. Employees and visitors feeling sick or experiencing symptoms are to work from home until you can provide a negative test or isolate per the current PHO.**
- 2. Employees with members of their household who are frontline workers or immune compromised may opt to work reduced in-office schedules.**
- 3. All employees must provide the CHRO with a proof of double vaccination or employees unwilling to vaccinate must provide the CHRO with a daily negative test prior to entering the place of work.**
- 4. All employees and visitors must adhere to safe social distancing protocols and wear a mask when working or moving throughout common areas.**
- 5. All visitors must sign in at the front office and present their QR Code of proof of double vaccination and wear a mask when working or meeting in common areas.**
- 6. In person meetings will be capped at a maximum of 6 people in the boardroom, and 2 additional people in each employee's office space. This will include in MGC office areas as well as offsite meetings. Therefore, we encourage virtual meetings when possible.**
- 7. Common areas will be provided with wipes and disinfectant and must be cleaned prior to a group leaving. Common spaces will be cleaned on a regular basis by the Administrative Assistant and will require the assistance of all staff.**